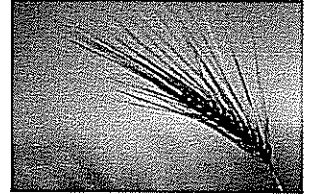


The Dunhill Medical Trust

3rd Floor, 16-18 Marshalsea Road
London SE1 1HL



October 2009

13 NOV 2009

Director of Research
King's College London
GKT School of Medicine
Management Suite
1st Floor, Hodgkin Building
Guy's Campus
LONDON SE1 9RT

Dear Director/Dean of Research

Dunhill Medical Trust Research Training Fellowships in Ageing, Rehabilitation and Palliative Care

I am writing now to let you know about a new initiative recently launched by DMT: *Research Training Fellowships in Ageing Rehabilitation and Palliative Care*.

Applications are invited from talented clinicians, health professionals and scientists (including more senior staff) working in the NHS or recognized higher education institutions in the UK, who would like a career in research in the fields of ageing, rehabilitation or palliative care. Whilst successful candidates will be expected to undertake a practical research project, the main focus of the fellowships will be on the completion of a robust training programme to equip them with a detailed understanding of applied research principles and practice. These are personal training fellowships which are intended to be flexible, and can be either in the form of a PhD studentship or granted to experienced health professionals who, having pursued a clinical career, are now interested in branching into research but lack the necessary training and academic grounding to do so. Host institutions for the Fellowships should be a relevant university department, teaching hospital or other recognized research centre within the UK.

I am enclosing some guidelines for the *DMT Research Training Fellowships*, together an advertising flyer, and would be grateful if you could make this information available within your institution as appropriate. Further information can be obtained by visiting the Dunhill Medical Trust website at www.dunhillmedical.org.uk.

Closing date for applications: Friday 8th January 2010.

I hope this information is of interest to you. If you are able to help by disseminating it to appropriate people within your organization, it would be greatly appreciated. If you have any queries, either about *DMT Research Training Fellowships* or any other aspect of DMT's grant-making, please e-mail us at admin@dunhillmedical.org.uk.

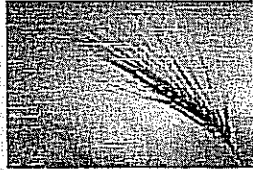
The Dunhill Medical Trust is a member of the Association of Medical Research Charities and an NIHR recognized charity.

With best wishes

Yours sincerely

Claire Large
Administrative Director

Telephone 0207 403 3299
Fax 0207 403 3277
admin@dunhillmedical.org.uk
www.dunhillmedical.org.uk



The **DUNHILL MEDICAL TRUST**

THREE RESEARCH TRAINING FELLOWSHIPS

Ageing, rehabilitation and palliative care

Application closing date Friday 8th January 2010

The Dunhill Medical Trust is pleased to announce the availability of three Research Training Fellowships to be awarded in Spring 2010.

Applications are invited from talented clinicians, health professionals and scientists (including more senior staff) working in the NHS or recognised higher education institutions in the UK, who would like a career in research in the fields of ageing, rehabilitation or palliative care. Whilst successful candidates will be expected to undertake a practical research project, the main focus of the Fellowships will be on the completion of a robust training programme to equip them with a detailed understanding of applied research principles and practice. Applicants should hold an appropriate first degree (or equivalent) and would be expected to undertake a higher degree (e.g. MPhil, MRes, PhD) during the course of their Fellowship.

DMT Research Training Fellowships are intended to be flexible and may be undertaken on either a full-time (three year) or part-time (up to 4 year) basis. The awards may either be in the form of a PhD studentship or granted to experienced health professionals who, having pursued a clinical career, are now interested in branching into research, but lack the necessary training and academic grounding to do so. Financial support will include either a PhD stipend or an individual's salary at the appropriate grade (including on-costs), plus an additional amount, up to £10k annually, to cover research expenses, tuition and other fees.

Host institutions for the Fellowships should be a relevant university department, teaching hospital or other recognised research centre within the UK. Supervisors should be experienced researchers based in a host department appropriate to the research proposed and be prepared to commit sufficient time to ensuring that the Fellow receives a thorough theoretical and practical grounding in research methods.

Potential applicants should visit the Trust's website www.dunhillmedical.org.uk where details of the Research Training Fellowship scheme and application forms can be downloaded.

The Dunhill Medical Trust is a member of the Association of Medical Research Charities and an NIHR recognised charity.



A Purpose of DMT Research Training Fellowships

DMT Research Training Fellowships (RTFs) are personal training fellowships to provide opportunities for talented clinicians, health professionals and scientists who would like a future career in research in the fields of ageing, rehabilitation or palliative care. Whilst the Fellow will be expected to undertake a practical research project, the main focus of the Training Fellowship will be on the completion of a robust training programme in research methods.

B Eligibility

DMT Research Training Fellowships are open to all registered clinicians, health professionals and scientists, including more senior staff, working within the NHS or recognised higher education institutions in the UK.

The awards are intended to be flexible and may therefore be in the form of a PhD studentship or granted to experienced health professionals who, having pursued a clinical career are now interested in branching into research, but lack the necessary training and academic grounding to do so.

C Research training programme

Successful candidates will be expected to undertake a research training programme to equip them with a detailed understanding of applied research principles and practice, including:

- Research design
- Different research methods
- Statistics
- Data analysis and interpretation
- Presentation of research findings
- Ethics
- Governance

All Research Training Fellows are expected to undertake a higher degree (e.g. MPhil, MRes, PhD).

D Subject of research

A second objective of the Fellowship will be for successful candidates to undertake a practical research project which applies the research methods learnt on the training programme and contributes to improving patient care and public health. The project should address one (or more) of DMT's priority areas for support:

- diseases and issues of ageing
- the care and environment of older people
- disabilities that predominantly affect older people
- rehabilitation of older people
- areas where it is difficult to attract funding (e.g. incontinence, palliative care)

Note:

The Dunhill Joint Research Fellowship Programme

Is a separate scheme operated through partnership arrangements with other organizations.

E Period of support

The RTF may be undertaken on either a full-time or part-time basis. Full-time Fellowships will be awarded for a maximum period of three years.

For talented individuals who (for personal reasons) are unable to undertake full-time research, Fellowships may be awarded for up to four years on a part-time basis.

Successful candidates must normally take up their Research Training Fellowship within 6 months of notification of the award.

F Financial support

The costs of a Research Training Fellowship will be expected to be in the range of £30k to £65k p.a. in total (and will not normally exceed £65k p.a.). All costs applied for will require full justification.

The award will be expected to cover **either**:

- an individual's salary (at the appropriate grade on the relevant pay scale), plus on-costs, or
- a PhD stipend (at an appropriate rate, dependent on the location of the relevant higher education institution)
- **plus** an additional amount not exceeding £10,000 p.a. to cover research expenses (tuition and other course fees; travel; consumables; small equipment etc.)

As a charity, DMT *will not* pay full economic costs incurred by the host institution, i.e.

- Directly Incurred Costs of the RTF *will* be paid,
- Directly Allocated Costs *may* be paid (but will require detailed justification),
- Indirect Costs *will not* be paid.

The Dunhill Medical Trust is an NIHR recognised charity.

G Host institutions

Host institutions may be a relevant university department, teaching hospital or other recognised research centre within the UK. The host department must be appropriate to the research proposed and the necessary facilities made available to the successful candidate.

The supervisor for the Research Training Fellowship should be an experienced researcher who is prepared to commit sufficient time to ensure that the Fellow receives a thorough grounding in research methods, both in theory and practice. Prior to submission of an application, he/she should discuss the basis of the application with the applicant in detail to ensure that an appropriate programme of training is proposed (including the research degree for which the applicant will be registered). The supervisor should also advise and guide the applicant in the selection of a suitable research project to be undertaken during the period of the RTF.

H Terms and conditions

Applicants and host institutions must comply with the Dunhill Medical Trust's Terms & Conditions for Grants. Copies are available on DMT's website at www.dunhillmedical.org.uk/tandc.pdf

Applicants are also strongly advised to read DMT's grant making policy available at www.dunhillmedical.org.uk/gmpolicy.pdf

Electronic submission of an application will be taken to imply acceptance of DMT's Terms & Conditions. Short-listed applicants and their host institution will be required to sign a declaration of acceptance as part of the application process.

Applicants will be required to provide evidence that the head of the relevant department is willing to host the Fellowship and provide the necessary facilities.

I Application process

The deadline for applications is Friday 8 January 2010. Candidates will be required to provide four completed application forms.

Form A: to be completed by the applicant. This identifies the proposed research training programme to be undertaken and detailed information about the research project to be carried out during the period of the Fellowship.

Form B: to be completed by the applicant's Head of Department.

Form C: to be completed by the applicant's Supervisor and countersigned by the Head of Department

Form D: to be completed by the appropriate Administrative/Finance Officer of the host institution.

All application forms are available to download from the DMT website at www.dunhillmedical.org.uk/rdfs

All sections of the application forms need to be completed or, where appropriate, clearly marked as 'not applicable'. Incomplete application forms will not be accepted. Forms should be completed in a standard font with the necessary information inserted within the space(s) provided. Additional sheets will not be considered when the application is assessed.

Completed application forms will be required in both electronic and signed hard copies. Electronic copies should be e-mailed to rdfs@dunhillmedical.org.uk and their receipt will be acknowledged.

A signed hard copy should also be posted to:

The Dunhill Medical Trust, 3rd floor, 16–18 Marshalsea Road, London SE1 1HL

and marked for the attention of Carole Wise, Secretary to the Trustees. *Late applications will not be accepted.*

Any questions relating to the Fellowships and/or application process should be addressed to admin@dunhillmedical.org.uk (Telephone 020 7403 3299).

Dates for the 2009/10 application process are:

19 October 2009	Research Training Fellowships advertised
8 January 2010	Deadline for receipt of Applications and Forms A, B, C and D.

The date for notification of shortlisting will be confirmed to applicants once the deadline date has passed. At the present time indicative dates are:

end February 2010	Interview short list confirmed
March/April 2010	Interviews, with offers made within two weeks

J Assessment

Applications will be assessed against the following criteria:

- The potential of the candidate as a researcher and evidence of their ability, enthusiasm and commitment to pursue a successful career in research.
- The quality of the proposed research training programme.
- The suitability of the proposed supervisor and training environment.
- The suitability of the proposed research as a project for the research degree in which the candidate will be enrolled.
- The appropriateness of the financial support requested.

K Notification of outcome

All applicants will be notified in writing of the outcome of their application, those shortlisted for interview will be advised of the date.

Candidates will be notified within 2 weeks of interview. Those who are awarded a Research Training Fellowship will receive a formal grant offer letter. They will be reminded of the terms and conditions of acceptance and asked to confirm the date they intend to commence their Fellowship.